

ANSWER PHOENIX Holiday Greeting Schedule for 2025

Please place an **(X)** by the dates below that your office will be closed for the holiday. We will play your **generic** holiday greeting that states 'you are closed for the holiday' on the day or days you mark. Please note – **NO SPECIAL greetings will be recorded.** Please be assured that once our office has received your form, your holiday greeting will play. We apologize, but new holiday requests or changes to this holiday form must be emailed to changes@answerphoenix.com **no later than 1 week prior to the holiday.**

COMPANY NAME _____ **(REQUIRED)**

Martin Luther King Day

_____ Monday January 20

Presidents Day

_____ Monday February 17

Easter

_____ Good Friday April 18

_____ Easter Sunday April 20

Memorial Day

_____ Monday May 26

Independence Day

_____ Friday July 4

Labor Day

_____ Monday September 1

Columbus Day

_____ Monday October 13

Veterans Day

_____ Tuesday November 11

Thanksgiving

_____ Thursday November 27

_____ Friday November 28

Christmas

_____ Wednesday December 24 Christmas Eve

_____ Thursday December 25 Christmas Day

_____ Friday December 26

New Years

_____ Wednesday December 31 New Year's Eve

_____ Thursday January 1, 2026 New Year's Day

Other

Don't forget to include your Company Name on this form.

Please email changes@answerphoenix.com or fax your holiday schedule to: **602-235-2042**

Please save a copy of your form for future reference.